



General Information

Calls / topics can be tendered with a fixed deadline or a continuous submission (cut-offs). There are one-stage and two-stage application procedures.

Please note the deadline of your individual call!

The **project application** is submitted electronically in the Funding & Tender Opportunities Portal. Use the portal in good time! Shortly before the application deadline, delays due to numerous hits are to be expected.

Important documents:

- ▶ Work Programme: „Reference Documents“ -> Work programme & call documents -> 2021-2022 -> HE Main Work Programme 2021-2022
- ▶ Standard Proposal Template: Standard Application Form RIA/ IA; Standard Application Form CSA
- ▶ Annotated Model Grant Agreement (pre-draft)
- ▶ Evaluation: Evaluation Form RIA/ IA, Evaluation Form CSA

Note the three basic evaluation criteria for project proposals in Horizon Europe:

- ▶ Excellence
- ▶ Impact
- ▶ Quality and efficiency of implementation

Electronic Application

- ▶ Identify call/ topic in the respective **work programme**: „Reference Documents“ -> Work programme & call documents -> 2021-2022 -> HE Main Work Programme 2021-2022
- ▶ Search for calls in the **Funding and Tender Opportunities Portal**
- ▶ Selection of the **SubCall**: The topic description is displayed as well as the call documents and access to the Funding and Tender Opportunities Portal for this particular topic.

Project Proposal "Part B"

<p>Section 1: Excellence</p> <p>1.1 Objectives and ambition</p> <p>1.2 Methodology</p>	<p>Section 2: Impact</p> <p>2.1 Project's pathways towards impact</p> <p>2.2 Measures to maximise impact – Dissemination, exploitation and communication</p> <p>2.3 Summary</p>	<p>Section 3: Implementation*</p> <p>3.1 Work plan and resources</p> <p>Table 3.1a: List of work packages</p> <p>Table 3.1b: Work package description</p> <p>Table 3.1c: List of Deliverables</p> <p>Table 3.1d: List of milestones</p> <p>Table 3.1e: Critical risks for implementation</p> <p>Table 3.1f: Summary of staff effort</p> <p>Table 3.1g: 'Subcontracting costs' items</p> <p>Table 3.1h: 'Purchase costs' items</p> <p>Table 3.1i: 'Other costs categories' items</p> <p>Table 3.1j: 'In-kind contributions' provided by third parties</p> <p>3.2 Capacity of participants and consortium as a whole</p> <p>* Quality and efficiency of the implementation</p>
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The B part of the project application is divided into the following sections:

Section 1: Scientific and technological **excellence**

Section 2: **Impact**

Section 3: **Implementation**

> Standard Application Form (HE RIA, IA (https://ec.europa.eu/info/funding-tenders/opportunities/docs/2021-2027/horizon/temp-form/af/af_he-ria-ia_en.pdf)), p. 32ff.

Ethics Review

As in the previous EU Research Framework Programmes, compliance with ethical principles is also of central importance for research projects in Horizon Europe.

It is ensured by the **Ethics Appraisal Procedure** (> Horizon Europe Programme Guide (https://ec.europa.eu/info/funding-tenders/opportunities/docs/2021-2027/horizon/guidance/programme-guide_horizon_en.pdf), p. 22ff.), which consists of the following steps:

1. **Ethics self-assessment:**
The applicant must complete the "Ethical Issues Table".
2. **Ethics Pre-screening/Screening:**
This is done during the evaluation of the proposal by a panel of experts on the basis of the information provided in the proposal.
3. **Ethics Assessment:**
If ethically relevant points become clear in the screening, a more detailed analysis is carried out by an expert panel. An Ethics Assessment is always carried out if human embryonic stem cells (hESCs) or human Embryoes (hE) are the subject of research in the planned project.
4. **Ethics Check/Review/Audit:**
This takes place during the implementation of the project on the basis of the deliverables and within the framework of discussions. Applies to research activities that have already been classified as ethically relevant in the Ethics Assessment.

The results of the Ethics Review may be included as conditions in the contractual agreements. If ethical criteria are seriously disregarded, an application can be rejected or the funding of an ongoing project can be discontinued.

Please find further information in "> How to complete your ethics self-assessment (https://ec.europa.eu/info/funding-tenders/opportunities/docs/2021-2027/common/guidance/how-to-complete-your-ethics-self-assessment_en.pdf)".

Dissemination and Communication

- ▶ In the application and negotiation phase
- ▶ During the project period
- ▶ After the end of the project

EU- and ERC-Emblem

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Implementation

- ▶ Consortium
- ▶ Gantt Chart
- ▶ Pert Chart

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Gender in EU Projects

- ▶ Background: Gender Politics
- ▶ Gender: Definition
- ▶ The research cycle of gender-sensitive research

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Open Science

- ▶ Publication of projekt results
- ▶ Strategies of Open Access publication
- ▶ Open Access and Open Research Data in Horizont Europe (2021 - 2027)
- ▶ Open Access and Open Research Data in Horizont 2020 (2014 - 2020)
- ▶ Open Science in Saxony-Anhalt
- ▶ Repositories

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Intellectual Property (IP)

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› More about us ...

Consultation at National Contact Points (NCP)

› National Contact Points (NCP) Germany

University-specific PICs

› Burg Giebichenstein University of Art and Design Halle

PIC: 962718308

› University of Applied Sciences Police

PIC: 960836314

› University Anhalt

PIC: 959536417

› University Harz

PIC: 989910027

› University Magdeburg-Stendal

PIC: 999877747

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